



# Employment Opportunity

**Job Title:** Director of Pregnancy Care Services

**Starting Date:** Early April 2024 (with possible training earlier)

**Hours:** Full-Time, 30-40 hours per week

**Salary:** \$70,000 - \$85,000 (Commensurate with experience)

**Status:** Full Time Management Employee

## **Position Summary:**

Do you long to be employed in a career that really matters? Advokate Life & Education Services Society, is searching for an experienced and compassionate individual for the Director of Pregnancy Care Services position, working out of their head office in Abbotsford, B.C.

The Director of Pregnancy Care Services is responsible for providing overall leadership to Advokate's Hope for Women Program currently operating in three cities across BC. This includes providing supervision and support to Site Managers through relational management, development of training materials and internal systems, and quality control of overall client care.

The ideal candidate has a bachelors degree in practical psychology, social services, nursing or a related field, has experience working or volunteering at a crisis pregnancy center and is enthusiastic about our mission.

## **Major Responsibilities:**

- Develop strong relationships with each of the Hope for Women Site Managers (currently Abbotsford, Langley, and Prince George) to ensure adequate ongoing support, direction, training, and supervision.
- Build solid connections between centers and ensure each Site Manager is cared for, affirmed, and practically supported.
- Back-up site managers and provide direct client-care as needed.
- Ensure that all relevant Hope for Women and Advokate policies are being carried out.
- Develop, maintain, and update peer-counselling training resources for all Hope for Women centers.
- Ensure that counselling best practices are followed.
- Conduct training evenings and weekends with staff and volunteers.
- Assist in the opening of new Hope for Women Centers



- Oversee the development and implementation of the various sub-programs within Hope for Women Pregnancy Services (e.g. Beyond the Bump, Brave, Reclaimed, etc.) including all the relevant training resources and related policies.
- Work closely with Advokate's Communications Manager to create and update logo and branding resources for the various Hope for Women programs.
- Track Board initiated Key Performance Indicators (KPIs) and contribute to site specific strategic plans.
- Represent Advokate and Hope for Women to community, religious, and other relevant organizations to broaden support base.
- Participate in hiring HFW Site Managers for new centers or replacements for current ones.
- Write various reports as required.

#### **Knowledge, Skills & Abilities:**

- An empathetic and compassionate nature.
- A demonstrated ability to build and nurture teams within an organization.
- Excellent interpersonal skills and adept at building long-term relationships and making people feel at ease.
- Ability to work independently and to plan, organize and multi-task while paying attention to detail.
- Strong presentation skills and problem-solving ability.
- Demonstrated ability to develop programming for a non-profit as well as all related training materials.
- Excellent written and verbal communication skills.
- Strong belief in the value of all human life from conception to natural death.
- Fully committed to the Society's mission ([www.advokate.ca/about](http://www.advokate.ca/about))

#### **Preferred Education, Training & Experience:**

- Bachelor's degree in practical Psychology, Social Services, Counselling, or Nursing.
- Two years of counselling training and/or experience.
- Experience working or volunteering at a crisis pregnancy centre.
- Experience working in a non-profit environment in a managerial role.

**Please email resume and cover letter  
to: [marie@advokate.ca](mailto:marie@advokate.ca)**