



advokate
LIFE & EDUCATION SERVICES

Employment Opportunity

Job Title: Director of Pregnancy Care Services

Hours: Full-Time, Monday to Friday, 40 Hours per week

Pay: \$60k - \$85k Annual Salary (Commensurate with experience)

Benefits: 2% matching RRSP and Employer paid health benefits, 3 weeks vacation in the first year.

Position Summary: Do you long to be employed in a career that really matters? Advokate Life & Education Services Society, is searching for an experienced and compassionate individual for the Director of Pregnancy Care Services position, working out of their head office in Abbotsford, B.C.

The Director of Pregnancy Care Services is responsible for providing overall leadership to Advokate's Hope for Women Program currently operating in three cities across BC. This includes providing supervision and emotional support to Site Managers, development of training materials and internal systems, and quality control of overall client care.

The ideal candidate has a bachelors degree in practical psychology, social services, counselling or a related field, has experience working or volunteering at a crisis pregnancy center and is enthusiastic about our mission.

Major Responsibilities:

Thriving in a role that involves developing the strengths of their team, fine tuning the needs of Advokate's programs and initiatives, and tracking board established KPI's, this qualified candidate will:

- > Provide ongoing support, direction, training, and supervision to Hope for Women Site Managers (currently Abbotsford, Langley, and Prince George).
- > Build solid connections between centres and ensure each Site Manager is cared for, affirmed, and practically looked after.
- > Back-up site managers and provide direct client-care as needed.
- > Ensure that all relevant Hope for Women and Advokate policies are being carried out.
- > Develop, maintain, and update peer-counselling training resources for all Hope for Women Centres.
- > Ensure that counselling best practices are followed.
- > Conduct training evenings and weekends with staff and volunteers.
- > Oversee the development and implementation of the various sub-programs within Hope for Women Pregnancy Services (e.g. Beyond the Bump, Brave,

- Reclaimed, etc.) including all the relevant training resources and related policies.
- > Work closely with Advokate's Communications Manager to create and update logo and branding resources for the various Hope for Women programs.
 - > Track Board initiated Key Performance Indicators (KPIs) and contribute to site specific strategic plans.
 - > Represent Advokate and Hope for Women to community, religious, and other relevant organizations to broaden support base.
 - > Participate in hiring HFW Site Managers for new centers or replacements for current ones.
 - > Assist in the opening of new Hope for Women Centers
 - > Write various reports as required.

Knowledge, Skills & Abilities:

- > An empathetic and compassionate nature.
- > A demonstrated ability to build and nurture teams within an organization.
- > Excellent interpersonal skills and adept at building long-term relationships and making people feel at ease.
- > Ability to work independently and to plan, organize and multi-task while paying attention to detail.
- > Strong presentation skills and problem-solving ability.
- > Demonstrated ability to develop programming for a non-profit as well as all related training materials.
- > Excellent written and verbal communication skills.

Preferred Education, Training & Experience:

- > Bachelor's degree in practical psychology, social services, counselling, or related field.
- > Two years of counselling training and/or experience.
- > Experience working or volunteering at a crisis pregnancy centre.
- > Experience working in a non-profit environment in a managerial role.

Other Requirements:

- > Able to work flexible hours.
- > Strong belief in the value of all human life.
- > Fully committed to Advokate's vision, mission and values.
- > Ability to travel to the Prince George Hope for Women Center 3-4 times per year.
- > A valid BC class 5 driver's license and provision of own transportation.

Please email resume and cover letter to:
Marie Van de Leur
marie@advokate.ca